

GOVERNMENT OF PUDUCHERRY
ABSTRACT

Department of Forest and Wild Life- Van (Sanrakshan Evam Samvardhan) Adhiniyam, 1980 (Formerly the Forest and Conservation Act, 1980) – the Constitution of the Project Management Unit (PMU) in the Union Territory of Puducherry and the manner of convening its meetings – Notification – Order -Issued.

CHIEF SECRETARIAT (FORESTS)

G.O Ms.No 3

Puducherry, dated 01.06.2026

READ: File No. 981/LGS/2026 dated 29.05.2026 of the Lt. Governors Secretariat, Puducherry.

ORDER:

The following Notification shall be published in the Extra-Ordinary issue of the Official Gazette of the Government of Puducherry:-

NOTIFICATION

WHEREAS, there are no notified reserved or protected forest areas in the Union Territory of Puducherry. As such, there have been or could be no instances of forest land having to be diverted under Van (Sanrakshan Evam Samvardhan) Adhiniyam, 1980 (Formerly the Forest and Conservation Act, 1980) in the Union Territory of Puducherry.

AND WHEREAS, be that as it may, it has been decided to constitute a Project Management Unit (PMU) in the Department of Forest & Wildlife to enhance institutional efficiency at the Union Territory level for ensuring expeditious appraisal of proposals seeking clearance for the purpose of tree cutting or tree felling to compensate the loss of ‘trees by trees’ in public or private infrastructure, industrial, or commercial projects with a view to strengthening the Ease of Doing Business framework while protecting the local environment.

AND WHEREAS, it has also been decided to institutionalise and mandate a fixed schedule for meetings of the aforesaid Project Management Unit (PMU) to regularly meet for considering and clearing proposals related to compensate the loss of ‘trees by trees’ furnished by any public or private agency for projects to be undertaken within the territorial jurisdiction of the Union Territory of Puducherry.

NOW THEREFORE, the Lieutenant-Governor, Puducherry is pleased to approve the Constitution of the Project Management Unit comprising of the following Members and the manner of convening its Meetings as follows:-

(1). Constitution of the Project Management Unit:-

- (i) Deputy Conservator of Forest - Chairperson
- (ii) Sub-Collector / Sub-Divisional Magistrate nominated by the Collector
- (iii) Executive Engineer, PWD nominated by CE, PWD
- (iv) Commissioner of Municipality or Commune Panchayat concerned
- (v) Joint Director, Industries & Commerce
- (vi) Deputy Director, Agriculture & Farmers Welfare to be nominated by Director Agriculture
- (vii) Deputy Director of Department of Forest & Wildlife - Convenor

(2). Manner of convening the meetings of the Project Management Unit:-

- (i) The meetings of the PMU will ordinarily be convened on the first and third Tuesdays of every calendar month to ensure systematic appraisal and time-bound disposal of proposals received in the given format as at Annexure-1.
- (ii) In the event of an official holiday on the scheduled date, the meeting may be held on the next working day. The given schedule will be adhered to consistently to ensure compliance with the timelines prescribed under the relevant rules / guidelines and to minimise the time taken to assess and consider the proposals submitted.
- (iii) The meetings of the PMU may be conducted in physical mode, virtual mode, or hybrid mode, as determined by the Chairperson.
- (iv) Meetings conducted through video conferencing or hybrid mode will be treated as valid for all statutory purposes, subject to prior circulation of agenda notes, proper recording of deliberations, and approval and authentication of minutes in accordance with established procedure(s).
- (v) In cases where no proposals are pending for consideration, or no agenda items are available for a scheduled meeting, the fact of non-convening of the meeting, along with reasons therefor, will be duly recorded in the official records of the Committee or Authority and reflected in the monthly Status Report relating to meetings and disposal of proposals.

2. The directions contained in the Notification will be applicable for adherence by all concerned with immediate effect.

//BY ORDER OF THE LIEUTENANT-GOVERNOR//

(SUNDARARAJAN P)
Joint Secretary (Forests)

Single Window Application for Tree Cutting / Felling outside Forest Area

1. Name of the Applicant:
2. Aadhar/e-mail/mobile details:
3. Address of site and GPS location:
4. Address for communication:
5. Ownership of the land / tree (s):
6. Zonal classification in Development Plan:
7. Purpose of request:
 - (i) Infrastructure / Development Project
 - (ii) Endangerment of life / property
 - (iii) Preventive safety
 - (iv) Obstruction removal
 - (v) Others (gardening / scientific tree management / minor produce/ commercial or personal use)
8. Nature of permission:
 - (i) Tree Pruning
 - (ii) Tree Cutting / Felling
 - (iii) Pollarding
 - (iv) Others (Tree supplantation / Mechanical or aesthetic requirement)
9. Nature and description of the tree (s):
 - (i) Approximate height and girth
 - (ii) Local or species name of the tree
 - (iii) Live tree
 - (iv) Dead /Dry tree
 - (v) Diseased / Moribund tree
 - (vi) Leaning or hollow tree
10. Building Site Plan Approval in case of Infrastructure / Development projects
 - (i) Copy of building plan / site plan approval of the competent authority (Department of Town & Country Planning)
 - (ii) Site map with serial numbering and marking of trees standing on the building / project site
 - (iii) Photographs of all the serially numbered and marked trees with details regarding girth and species

11. Signature of the Applicant with date/location:

Note

- **The measurement of the tree girth should be taken at 137 cm above the ground level.**
- **The photographs to be pasted on legal size (2 photos on each paper) with details mentioned under each photograph. Each page should be signed by the Applicant.**
- **The Application/format is subject to change as decided by the Government from time to time based on emerging requirement(s).**

Approval Checklist for scrutiny of Tree Cutting / Felling permission outside Forest Area by Project Management Unit (PMU), Department of Forest & Wildlife

Sl	Description	Yes/No	Placed at flag	Remark
1	Submission of proposal through HoD			
2	Whether the proposal pertains to infrastructure / development projects			
3	In case of sanctioned infrastructure / development projects			
	Whether the copy of building plan / site plan approval of the competent authority (Department of Town & Country Planning) is enclosed			
	Whether the trees standing on the building / project site have been serially numbered and marked on the furnished site map and			
	Whether the details regarding girth and species of trees are given with the enumeration list			
	Whether photographs of all the serially numbered and marked trees are enclosed			
	Date of joint inspection / confirmation by the Department of Forest & Wildlife and the applicant concerned			
4	In case the proposal pertains to cutting or felling of trees posing danger to life & property and/or of dead, moribund & dry tree (s)			
	Whether the GPS location site address have been mentioned			
	Whether the tree(s) have been serially numbered and marked			
	Whether the enumeration list is attached with details regarding girth & species of the trees			
	Whether photographs of all the serially numbered and marked trees are enclosed			
	Date of joint inspection / confirmation by the Department of Forest & Wildlife and the applicant concerned			
5	Details and number of compensatory tree plantation in lieu of tree felling by the applicant agency or the Department of Forest & Wildlife, as the case maybe			